

		St.		rd's Ga	•	ale	OFED.
			Se	eptemb	er		ATEL
Sunday		Monday	Tuesday	Wednesday	Thursday	riday	Saturday
				1	2	3	4
	5	6	7	8	9	10	Drop off Donations 9AM-3PM
	12	Drop off Donations 5-8PM	14	15	16	17	18
Drop off Donations 8:30AM- 12:30PM	19	20	21	22	SALE! 7AM-7PM	SALE! 8AM-2PM	SALE! 8AM-12PM
	26	27	28	29	30		

# **How Can You Help?**

# **Receiving and Triage Worker:**

This position requires the ability to lift and move materials from a vehicle to a triage area. In the triage area, the worker will assess where to move the material where it will be prepared for sale. The worker will need to use guidelines for accepting materials and possibly saying no. Lifting will be required (physically demanding).

# Setup = Sort/Price/Arrange:

This position requires the ability to assess material, price and arrange for sale in the correct department. This will be repetitive work and require some lighter lifting and transferring of materials.

### **Check Out:**

This position requires the ability to deal with cash and /or credit interactions (will train) as they check out customers. May sit or stand for this position (less physically demanding)

# **Hospitality/Floor Work/Sales**

This position will walk the floor and offer assistance to customers. They will be the ambassador for our parish and will meet needs of customers. They will answer questions, had out maps and may need to write up sales slips to assist cashiers during busy times. The position will require walking and some possible light lifting

## **Security/Transport**

This position will be an ambassador helping customers while watching for customers attempting to gain access to off limit areas. They will also help in moving furniture for pick-up. (at times, physically demanding)

## Clean Up

This position will help take down and return equipment, pack and load materials, and sweep and mop as needed. (physically demanding)

#### **Donations**

#### **Quality of items to be accepted:**

- Not sure if you should donate an item? Would you use it yourself or give to a family member/friend? If not, please don't bring it in.
- Gently used/new
- Clean and in good condition. No rips, stains, odors
- Volunteers have the right to refuse items (they are following our guidelines)

#### What will not be accepted:

- Large appliances. No microwaves
- Baby Equipment (car seats, cribs, swings, high chairs, strollers)
- Christmas trees and stands
- Beauty items (curling irons, blow dryers, make up)
- Computer equipment (printers, monitors, etc)
- Large exercise equipment
- Frames/mirrors larger than six feet square
- Hard wired lighting or fans
- Health items (crutches, walkers, etc)
- Inflatables (pools, decorations)
- Knives, except tableware
- Magazines/encyclopedias/manuals
- Phones and VCRs
- Remodeling items (tile, baseboards, carpet, etc)
- Tires and rims
- Televisions
- Unsorted containers of garage/hardware/electrical plumbing items
- Window blinds or window hardware
- Sewing machines
- Furniture
  - China cabinets
  - Beds-frames/headboard/mattress/box spring
  - Cribs/cots/electric beds
  - Sleeper sofa
  - Sofa with floral or printed upholstery
  - Tables with large glass tops